

Dear Parent/Carer,

**Re: Applying to Schools for entry in Reception Classes - September 2024**

I would like to welcome you to Christ Church and hope that this is either the start of, or the next step of, your journey with us.

Once you have decided upon the schools you would like to apply for, here is some practical information to help you:

**How to Apply to a Kingston School**

If your child was born between 1<sup>st</sup> September 2019 and 31<sup>st</sup> August 2020 then they will start school in September 2024. If you live in the Royal Borough of Kingston you apply online through Kingston's website [www.kingston.gov.uk](http://www.kingston.gov.uk) or through [www.eadmissions.org.uk](http://www.eadmissions.org.uk). You can apply for up to 6 schools. The Royal Borough of Kingston Primary Schools Admissions Booklet will tell you more about each school and their admissions criteria which can be found on the Kingston website.

**How to Apply to Christ Church**

Do use the full name of the school "Christ Church New Malden C of E Primary School", as there is another school called Christ Church Primary School in the Royal Borough of Kingston located in Surbiton. If you are a frequent attender of a Christian church and intend to apply under Church Criteria (see our Admissions Policy on our website for the definition) you should give the Supplementary Form to your Church Minister to be completed and signed. It is to be found on the website under About Us/Admissions, or you could collect one from the school office. **This must be returned by the Minister to Christ New Malden C of E Primary School addressed to the Chair of Governors.**

***Becoming the people God made us to be***

Headteacher: Mr Neil Meehan

Infants: Lime Grove, New Malden KT3 3TW    Juniors: Elm Road, New Malden KT3 3HN  
Tel: 020 8336 7800    Email: [office@ccnm.uk](mailto:office@ccnm.uk)

### **Timeline for Applications**

The closing date for applications to the Local Authority and the return of Supplementary Church Forms to schools is **Monday, 15th January 2024**. On the evening of **Tuesday, 16<sup>th</sup> April 2023** you will be sent an email advising you of the result of your application. After you receive this email, you will be able to log in and view your application result online.

Do not hesitate to contact us or the Local Authority if you have any queries or would like to find out more.

Yours sincerely

Mr. Neil Meehan

Headteacher