


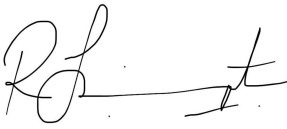
Christ Church New Malden

Church of England Primary School



Asbestos Management Plan

Committee responsible	Business Impact Committee
Approval required by	Business Impact Committee
Statutory or Recommended	Statutory
Frequency of review	1 year
Date last reviewed	January 2024
Date of next review	January 2025
Display on website	Yes
Purpose	To provide a safe and ordered school environment
Consultation	Staff, Governing Body
Link with other policies	Asbestos Management, Fire Risk Assessment

	Signed	Date
Headteacher		19th January 2024
Chair of Governors		19th January 2024

1. Introduction

This plan, based on the template prepared for school's by the Royal Borough of Kingston lays down how the risks from asbestos have been assessed at the School and how residual hazards from asbestos which is, or is liable to be, present have been addressed.

2. Assessment of Risk from Asbestos

The latest professional [asbestos re-inspection](#) for the school and the caretakers house was completed (in July 2023) by Air Surveys Ltd. This utilises the information gathered in the original type 2 asbestos surveys undertaken by Environmental Contamination Services Ltd in 2000 and assesses whether any previously identified asbestos has been removed, or, where it remains in place, assesses its condition.

The original, subsequent and latest inspection reports for the School are held in the Infant Site Office

The original asbestos survey undertaken in 2000 was what was then referred to as a 'type 2 survey' consisting of a visual inspection of the premises with sampling of any suspected materials, an assessment of the condition of those materials and the likelihood of their damage or disturbance. The original survey is referred to in all superseding surveys/inspections so that the sample reference numbers can be used when noting the current condition of any remaining asbestos.

3. Control Measures to Minimise the Risk from Asbestos

Action taken by the School following latest asbestos re-inspection

3.1 High and medium risk items

- 1 medium risk materials were identified in the survey (internal boiler room wall - encapsulated in 2011).
- Action: restrict access and monitor annually

3.2 Low and very low risk items

Infant Site - Lime Grove: There were 3 low risk materials requiring annual monitoring

Caretaker's House - Lime Grove: There were 3 low risk materials requiring annual monitoring

Junior Site – Elm Road: No asbestos is present in the Junior Building

Where asbestos which is in good condition becomes damaged or deteriorates, the School will make arrangements for its safe removal in consultation with the Council – using HSE licensed contractors.

4. Removal of lower risk asbestos material

Where asbestos which is in good condition becomes damaged or deteriorates, arrangements will be made for its safe removal in consultation with the Council.

5. Re-Inspections

The School organises annual inspections of any asbestos which remains on site, ensuring that the original survey is referred to by the surveyor so that the original samples can be cross-referenced.

Where the inspection identifies action (for example removal, encapsulation, labelling) the school will organise this using an HSE-licensed asbestos remover company.

6. Action to take in the event of possible asbestos disturbance

In the event of an uncontrolled accidental disturbance of asbestos, the school will:

- ensure the room in which the asbestos is located has been evacuated, closed and cordoned off/locked so that no one can enter it;
- contact RBK's Occupational Health, Safety and Wellbeing Team on 020 8547 5161, or 5189 or 5156;
- arrange for an HSE-licensed asbestos removal company to attend

7. Avoidance of Disturbance

Labelling

Asbestos has been labelled to alert those who may disturb it to the nature of the materials and the need to avoid disturbance.

Informing staff

Copies of the asbestos surveys and re-inspections are shown to all relevant staff and contractors who are involved in planning works at the school.

Building Works

Where building works capable of disturbing part of the building are being planned, need for further investigations and intrusive surveys will be discussed with the planning supervisor for the work involved. A pre-refurbishment/demolition survey would need to be undertaken.

Control of Contractors

Contractors undertaking work at the School and who could enter areas that contain asbestos are warned of the need to avoid disturbance by the School's appointed surveyor).

Where contract work may be undertaken in the vicinity of asbestos which could result in damage or disturbance the School's appointed surveyor is responsible for contacting the Borough Health Safety and Wellbeing Team to seek advice before the work commences.

The removal, repair or sealing of asbestos will only be undertaken by HSE licensed contractors. The School's appointed surveyor is responsible for contacting the Borough Health Safety and Wellbeing Unit to seek advice before the work commences.

Work undertaken by School Staff

The location of asbestos materials is reviewed by the Site Manager to confirm that routine access or disturbance of the asbestos is not likely due to the location of the asbestos and the area in which it is located. (Where this is not the case contact RBK's Occupational Health, Safety and Wellbeing Unit for advice.)

Asbestos Awareness Training

The following staff have attended Asbestos Awareness Training and have been shown the Asbestos Inspection Report and the location in which the asbestos relates. The list includes all caretakers and premises management staff who undertake maintenance work for the School which could bring them into the proximity of asbestos capable of being disturbed or damaged.

Name	Position	Date Awareness Training	Date Shown Inspection Report
Derek Allum	Site Manager	15 th April 2009	24th February 2022

The Headteacher is responsible for ensuring that new staff appointed to the positions involving maintenance or caretaking work are familiarised with the asbestos inspection report and the locations of the asbestos found.

All school staff who may undertake maintenance work have been given a copy of the HSE pocket card Asbestos Hidden Killer.

Restriction of Access to Pupils

Because of the risk of damage by minor vandalism, the following rooms and areas containing asbestos based materials are kept locked and inaccessible to pupils - **Infant Site Boiler House**.

Potential for asbestos to be discovered during earth digging processes

At three school sites within RBK during the last five years, asbestos fragments have been discovered in the soil during routine gardening digging. The school is therefore mindful of this and alert to this when digging activities are being undertaken.

In the event of the discovery of suspected asbestos fragments, the school will stop work immediately and contact RBK's Occupational Health, Safety and Wellbeing Team on 020 8547 5161 and secure the area from unauthorised access. The suspected materials will need to be removed by a specialist contractor and double bagged for removal. Anyone who has touched such fragments inadvertently should thoroughly wash their hands.

Provision of information to the emergency services regarding the location of asbestos

A copy of the asbestos survey report has been placed in the School Office for the information of the Fire Brigade on arrival.